

Thank You Payment Request

116 Job Posting and Employee Referrals

Many of our employees have come to us through word of mouth from other employees. These new hires tend to be as valuable and dedicated as the good employees who refer them and Mountain View Hospital would like to thank current employees who are successful at recruiting for open positions.

Please follow these guidelines: Employees should let Human Resources know of an anticipated application. Please have your recruit apply online for the position they are qualified for. Your recruit should also put your name on their application as a person they know working at MVH. After the new hire reaches their 3 month anniversary date you will receive our thanks according to the payment schedule below as long as you are still a current employee of Mountain View Hospital in good standing. Should the recruit indicate multiple employees who referred him/her, the bonus will be split evenly between the current employees who recruited the new hire.

- *If the recruit is a rehire they must have experienced a separation from the company for at least one year or greater.*
- *Referrals of relatives of employees are excluded from the program.*
- *Department managers to whom the referred employee will report to, are excluded from the program.*

With the approval of the Chief Operations Officer the above 3 exclusions can be approved only during a "Special Recruitment Event."

<p>Referral Bonus (Paid on New Hire Status)</p>
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New Hire Salary Range	Full-Time	Part-Time	PRN
Less than \$15.00/hr	\$150.00	\$75.00	\$50.00
\$15.01 to \$20.00/hr	\$200.00	\$100.00	\$75.00
\$20.01 to \$30.00/hr	\$300.00	\$150.00	\$100.00
Greater than \$30.01	\$500.00	\$250.00	\$200.00
Special Recruitment Event			

Mountain View Hospitals' internet site at www.mvhjobs.com can be accessed to check on positions currently available.

"Recruiter": _____

New Hire's Name: _____

Position: _____ Date of Hire: _____

Hiring Manager's Name: _____

Signature: _____ Gross Amount: \$ _____

Special Recruitment Event Name: _____